

## Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

### City Council Minutes

Regular Meeting

September 1, 2022

Members Present: Mayor Al Poehler  
Council Member Ralph Bents  
Council Member Pam Rodewald  
Council Member Justin Kraus  
Council Member Kandyce Peton

Members Absent:

Others Present: Julie Holm Dave Ubel Jason & Jen Kuester John Luepke Paul Bode

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on September 1, 2022 in the Council chambers in City Hall.

**Rodewald made a motion to approve the agenda. Peton seconded the motion. The motion carried with all in favor.**

**Kraus made a motion to approve August 4, 2022 regular Council minutes. Bents seconded the motion. Motion carried with all in favor.**

**Rodewald made a motion to approve monthly bills. Kraus seconded the motion. Motion carried with all in favor.**

CHECK#	VENDOR	DATE	\$AMT	DESCRIPTION
EFT	MICROSOFT	08-Aug-22	\$8.86	office 365 subscription
EFT	IRS	11-Aug-22	\$881.35	federal payroll taxes
EFT	MN DEPT OF REVENUE	11-Aug-22	\$159.00	mn payroll taxes
EFT	PERA	11-Aug-22	\$541.24	PERA contributions
EFT	IRS	22-Aug-22	\$809.47	federal payroll taxes
EFT	MN DEPT OF REVENUE	22-Aug-22	\$145.00	mn payroll taxes
EFT	PERA	22-Aug-22	\$502.84	PERA contributions
21904	COURTLAND FIRE DEPARTMENT	04-Aug-22	\$175.00	calendar adv
21905	COURTLAND HARDWARE	04-Aug-22	\$9.00	water plant supplies
21906	DAKOTA SUPPLY GROUP	04-Aug-22	\$668.40	water plant supplies
21907	GOPHER STATE ONE-CALL	04-Aug-22	\$21.60	16 tickets
21908	HAWKINS,INC	04-Aug-22	\$1,837.32	water plant chemical supplies
21909	LUEPKE OIL & TRUCKING LLC	04-Aug-22	\$76.68	gas, fuel
21910	MN PUBLIC FACILITIES AUTHORITY	04-Aug-22	\$138,710.00	pfa loan
21911	Nuvera	04-Aug-22	\$510.45	office,fax,fire hall,lifts,wells,wtr twr,wtr plnt intnet,wbste host
21912	OTTO ELECTRIC	04-Aug-22	\$452.65	move outlet, underground conduit to garage at city office
21913	RUNNINGS SUPPLY, INC.	04-Aug-22	\$19.99	chainsaw chain oil
21914	S W DUST TREATMENT INC	04-Aug-22	\$2,425.25	dobie drive, collin drive dust control treatment
21915	PETTY CASH	04-Aug-22	\$11.60	replenish petty cash
21916	Holm, Julie	10-Aug-22	\$916.80	Payroll 7/24-8/6/22
21917	Ubel, David	10-Aug-22	\$1,321.12	Payroll 7/24-8/6/22
21918	Voges, Jessie	10-Aug-22	\$480.68	Payroll 7/24-8/6/22
21919	CITY OF COURTLAND	18-Aug-22	\$302.31	fire hall,community center,main shed,city office utilities
21920	CITY OF NEW ULM	18-Aug-22	\$7,292.18	flow to new ulm
21921	COMCAST, INC	18-Aug-22	\$91.37	internet svcs main st office
21922	COURTLAND MART	18-Aug-22	\$867.88	gas, markers
21923	HAWKINS,INC	18-Aug-22	\$95.69	water plant supplies
21924	MN LIFE INS COMPANY	18-Aug-22	\$5.00	dave life ins
21925	RENT N SAVE PORTABLE SERVICES	18-Aug-22	\$230.00	porta potty rental for parks 7/1-7/31/22
21926	UNITED NATURAL GAS	18-Aug-22	\$45.21	main shed, firehall,wtr plant,cityoffice natural gas
21927	XCEL ENERGY	18-Aug-22	\$3,613.40	fire hall
21928	Holm, Julie	24-Aug-22	\$878.48	Payroll 8/7-8/20/22
21929	Ubel, David	24-Aug-22	\$1,321.12	Payroll 8/7-8/20/22

21930	Voges, Jessie	24-Aug-22	\$603.29	Payroll 8/7-8/20/22
21931	Compart, Ralph	24-Aug-22	\$213.12	Election Judge Payroll August Primary
21932	Fiemeyer, Mark	24-Aug-22	\$310.62	Election Judge Payroll August Primary
21933	Holm, Julie	24-Aug-22	\$241.45	Election Judge Payroll August Primary
21934	Juberien, Dawn	24-Aug-22	\$205.62	Election Judge Payroll August Primary
21935	Kahnke, Jean	24-Aug-22	\$150.00	Election Judge Payroll August Primary
21936	Woller, Carrie	24-Aug-22	\$157.50	Election Judge Payroll August Primary
			\$167,308.54	

Public Utilities Report: Dave reports on feedback from residents for how notice of chip/fog sealing of streets was handled. Dave had Julie post on Facebook, some residents do not use Facebook and were upset about how notice was handled. Dave mentions the work is very weather dependent. Councilmember Kraus also notes about education on the process, residents were alarmed when tracks were made onto driveways from the oil. Suggestion to put notice in water bills.

Dave reports Kuester Pit 2 Second Addition construction meeting was held this past week.

Dave has request from resident to run drain tile for his yard out to the street. Councilmember Rodewald will research ordinances but council discussion is that would not be allowed same as sump pump discharge.

Dave reports on dispute between residents and property lines next to the water plant. Dave has located pins around the property as it abuts city property of road down to wells and the water plant. Resident closest to plant was unhappy Dave did this. The resident has not mowed the area between road and property lines as is required by ordinance and there have been grass clippings dumped onto city land behind this property and into farm field beyond that. Clerk Holm is directed to send letter of notice to mow and not to dump grass clippings off their property.

Questions were raised regarding fireworks at Ballpark at the time of the Fire Department Street Dance. Dave reports this was not by the Fire Department and questions to Courtland Rec Association netted denial of knowledge this was going to happen.

Council Reports: None

Mayor Report: Mayor Poehler has question about letter sent to Nicollet County regarding 4<sup>th</sup> Street intersection. Dave reports upon checking his emails, he found it did not send as there was an issue. The letter has been sent now.

John Luepke is in attendance and has spoken with Seth Greenwood at Nicollet County and the matter is being looked at. Mayor Poehler questions on City having say as it affects our citizens.

City Clerk: Clerk Holm reports the 4M Fund is setup and ready for transfers.

Clerk Holm has provided some information to change city website to go through Municipal Impact. Currently our website is hosted through NuVera for \$9.95 per month and Julie updates the site for content and programming issues. The site also has an alert system available to email and/or text residents with notices. Cost to change is outlined on flyer Julie provided, setup and first year hosting would cost \$914.95. Monthly hosting would be \$51.45 per month going forward.

Fire Department: Dave report the department has hired three new firefighters. They are Ryan Hoffmann, Bryce Kloeckl and Matthew Poehler. Request council to approve new firefighters.

**Rodewald made a motion to approve new firefighter hires of Ryan Hoffmann, Bryce Kloeckl and Matthew Poehler. Peton seconded the motion. Motion carried with all in favor.**

Planning commission held public hearings for two ordinance amendments and has recommended them to council for approval. Clerk Holm has also prepared resolutions to publish by title and summary for each new ordinance. Ordinance 22-102 Repeal and Replace Chapter III, Part 3, Sign Regulations. The new ordinance will better define regulations on signage for the city and its residents and businesses. Ordinance 22-103 An Ordinance to Repeal and Replace Chapter III, Part 6 Flood Plain Regulations. The new ordinance is a required update to be included in Flood Insurance Maps..

**Rodewald made a motion to approve Ordinance 22-102 Ordinance to Repeal and Replace Chapter III, Part 3; Sign Regulations waiving the reading. Kraus seconded the motion. Motion carried with all in favor.**

**Rodewald made a motion to approve Resolution 22-110 A Resolution Approving Publication of Ordinance 22-102 by Title and Summary. Peton seconded the motion. Motion carried with all in favor.**

**Bents made a motion to approve Ordinance 22-103 An Ordinance to Repeal and Replace Chapter III, Part 6 Flood Plain Regulations waiving the reading. Kraus seconded the motion. Motion carried with all in favor.**

**Rodewald made a motion to approve Resolution 22-111 A Resolution Approving Publication of Ordinance 22-103 by Title and Summary. Peton seconded the motion. Motion carried with all in favor.**

Clerk Holm has received proposal from CliftonLarsonAllen for auditor services for 2022, 2023 and 2024 as council requested last month. Council reviews and compares fees to prior years.

**Rodewald made a motion to approve proposal for auditor services from CliftonLarsonAllen for the years 2022, 2023 and 2024. Bents seconded the motion. Motion carried with all in favor.**

Jason and Jen Kuester are present to discuss Kuester Pit 2 Second Addition development. Council approved agreement and final plat with presentation of performance bond during its May 5<sup>th</sup> meeting. Construction is set to begin next month and the Kuester's are presenting council with a Letter of Credit and an updated development agreement. The development will now all be completed in one phase. These have been reviewed by city attorney and are acceptable. Council discussion on accepting updates and agree with changes.

**Rodewald made a motion to approve Kuester Pit 2 Second Addition Development agreement with changes. Kraus seconded the motion. Motion carried with all in favor.**

**Bents made a motion to accept Kuester Pit 2 Second Addition Final Plat. Rodewald seconded the motion. Motion carried with all in favor.**

2023 Preliminary Budget and Levy is due by September 30<sup>th</sup>, need to schedule budget work session. Councilmembers discuss dates they are available. Work session is set for Thursday September 22<sup>nd</sup> for 6:30pm. Clerk Holm will post the date of meeting.

**Bents made a motion to adjourn. Peton seconded the motion. Motion carried with all in favor.**

Meeting adjourned 7:40pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: \_\_\_\_\_  
Al Poehler, Mayor

Attest: \_\_\_\_\_  
Julie Holm, City Clerk