

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

August 3, 2023

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Justin Kraus
Council Member Ralph Bents

Members Absent: Council Member Paul Bode

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Bob Schabert Craig Popenhagen

The regular city council meeting was called to order by Mayor Al Poehler at 7:00 pm on August 3, 2023 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Bents seconded the motion. The motion carried with all in favor.

Rodewald made a motion to approve July 6, 2023 regular Council minutes. Kraus seconded the motion. Motion carried with all in favor.

Kraus made a motion to approve monthly bills. Bents seconded the motion. Motion carried with all in favor.

Check#	Vendor	Date	\$AMT	Description
EFT	MICROSOFT	10-Jul-23	\$8.86	office 365 subscription
EFT	IRS	13-Jul-23	\$1,149.62	federal payroll taxes
EFT	MN DEPT OF REVENUE	13-Jul-23	\$157.00	mn payroll taxes
EFT	PERA	13-Jul-23	\$535.64	PERA contributions
EFT	MN DEPT OF REVENUE	20-Jul-23	\$647.00	sales tax return remittance
EFT	IRS	27-Jul-23	\$852.95	federal payroll taxes
EFT	MN DEPT OF REVENUE	27-Jul-23	\$154.00	mn payroll taxes
EFT	PERA	27-Jul-23	\$536.38	PERA contributions
22319	BOLTON & MENK, INC	06-Jul-23	\$80.00	mapping sanitary sewer, record plans to televising vendor
22320	CLEARWAY COMMUNITY SOLAR LLC	06-Jul-23	\$1,985.71	solar subscription fire hall
22321	COMCAST, INC	06-Jul-23	\$93.37	fire hall, comm center internet
22322	JP PLUMBING & HEATING	06-Jul-23	\$372.90	main st office ac repair
22323	LOFFLER	06-Jul-23	\$70.12	mfp maintenance 6/24-7/23/23
22324	LUEPKE OIL & TRUCKING LLC	06-Jul-23	\$154.54	gas
22325	MN LIFE INS COMPANY	06-Jul-23	\$5.00	dave life insurance
22326	NICOLLET RURAL CITY FIRE ASSOC	06-Jul-23	\$480.00	annual maintenance agreement simulcast paging system
22328	Nuvera	06-Jul-23	\$572.49	office, fax, fire hall, lifts, wells, wtr twr, wtr plnt intnet
22329	Holm, Julie	13-Jul-23	\$974.91	Payroll 6/25-7/8/23
22330	Ubel, David	13-Jul-23	\$1,391.08	Payroll 6/25-7/8/23
22331	Voges, Jessie	13-Jul-23	\$502.39	Payroll 6/25-7/8/23
22332	BADGER METER	13-Jul-23	\$57.84	beacon web program support meter reading 386 units, 24 cellular units
22333	CITY OF COURTLAND	13-Jul-23	\$283.35	fire hall, comm center, main shed, city office utilities
22334	CITY OF NEW ULM	13-Jul-23	\$7,600.95	flow fees to new ulm
22335	CLIFTONLARSONALLEN	13-Jul-23	\$5,250.00	audit services
22336	COMCAST, INC	13-Jul-23	\$91.37	main street office internet
22337	CONCORDIA LANES	13-Jul-23	\$60.00	lockers for shop storage
22338	COURTLAND COMMUNITY CENTER	13-Jul-23	\$3,000.00	annual contribution
22339	COURTLAND MART	13-Jul-23	\$706.26	gas(\$693.50), bug soother, air freshner
22340	DAKOTA SUPPLY GROUP	13-Jul-23	\$317.17	hyrdant repair parts

22341	GOPHER STATE ONE-CALL	13-Jul-23	\$20.25	15 tickets
22342	RENT N SAVE PORTABLE SERVICES	13-Jul-23	\$180.17	porta potty rental for parks 6/4-6/30/23
22343	RUNNINGS SUPPLY, INC.	13-Jul-23	\$428.72	air filter office ac,shop supp,weed killer,grass seed patch supplies
22347	HAWKINS,INC	20-Jul-23	\$57.04	water plant supplies
22348	MN LIFE INS COMPANY	20-Jul-23	\$5.00	dave life insurance
22349	COLUMN SOFTWARE PBC	20-Jul-23	\$143.36	pubish resolution 23-103
22350	UNITED NATURAL GAS	20-Jul-23	\$44.99	main shed, firehall,wtr plant,cityoffice natural gas
22351	XCEL ENERGY	20-Jul-23	\$138.05	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
22352	Holm, Julie	27-Jul-23	\$918.65	Payroll 7/9-7/22/23
22353	Ubel, David	27-Jul-23	\$1,457.19	Payroll 7/9-7/22/23
22354	Voges, Jessie	27-Jul-23	\$553.37	Payroll 7/9-7/22/23
22355	COURTLAND COMMUNITY CENTER	27-Jul-23	\$150.00	rental fee pd to city Aug 5 rental
			\$32,187.69	
EFT	CITY OF COURTLAND	28-Jul-23	\$350,000.00	transfer funds to 4M Fund investments

Craig Popenhagen from CliftonLarsonAllen presents 2022 Audit. The city has a healthy general fund balance which gives the city over year operating revenue. Water and Sewer operating at a loss after depreciation is figured in, this is normal from prior years. Outstanding debt is just the PFA loan now as other debts have been paid.

Public Utilities Report: The city office is not able to run air conditioner as the blower motor is in need of repair. JP Plumbing can get a part, but will take about two weeks. The unit is from 1993, it may be a better option to upgrade the furnace and air conditioning unit as that needed Freon this spring and soon will not be able to get that either. Dave has requested JP Plumbing to submit an estimate for replacement.

Dave has question on how city would like to handle ash trees around the city. Many are showing signs of ash borer and will eventually need to be taken down. Council discussion is to check with other small cities and put out a letter after gathering information.

Dave has had a request from two residents on Valley View Drive to fill in ditches as they think they would not have standing water, one had previously asked and been told no. Dave reports they made need to be dug and reshaped to allow for the water to drain properly. Over time, they have probably filled in and now causing standing water issues.

Council Reports: Councilmember Rodewald received 14 complaints by text regarding fireworks set off over the weekend during a party, it was late at night causing disturbance to the neighbors. Residents want to know what going to do about it. As always, they need to call the sheriff as they are our enforcement. Discussion of retaining Nicollet County Sheriff to patrol certain times and when it is known there are going to be large events happening. To have presence to deter these activities. Several years ago the city did contract and the officer lived in the city, there was some disagreement on how patrolling was happening and the contract was ended.

Mayor Report: Bolton & Menk has sent a preliminary design from Nicollet County on changes to Main Street from 4th St east to junction of CSAH 25 they are proposing. Council discussion on the narrowing of street by adding boulevard is not opposed except in the business district 4th Street east to 3rd Street.

Bents made a motion to leave 4th Street to 3rd Street same width. Rodewald seconded the motion. Motion carried with all in favor.

Clerk Holm presents Resolution 23-104 Establishing City Regulations Related to Counting of Write-In Votes. This was sent to Holm by Nicollet County and will make elections run smoother in the future.

Rodewald made a motion to approve Resolution 23-104 Establishing City Regulations Related to Counting of Write-In Votes. Bents seconded the motion. Motion carried with all in favor.

Clerk Holm presents resolution to close capital improvement funds as projects are complete and will transfer to main funds.

Kraus made a motion to approve Resolution 23-105 Closing Fund 410 Water Plant/Water Tower Project Capital Improvement Fund to 601 Water/Sewer Fund. Bents seconded the motion. Motion carried with all in favor.

Rodewald made a motion to approve Resolution 23-106 Closing Fund 401 General Capital Improvement Fund to 101 General Fund. Kraus seconded the motion. Motion carried with all in favor.

Bents made a motion to adjourn. Rodewald seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:07pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: _____
Al Poehler, Mayor

Attest: _____
Julie Holm, City Clerk

DRAFT