

**Mission of the City of Courtland**

**We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.**

City Council Minutes

Regular Meeting

August 1, 2024

Members Present: Mayor Al Poehler  
Council Member Pam Rodewald  
Council Member Paul Bode  
Council Member Ralph Bents  
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on August 1, 2024 in the Council chambers in City Hall.

**Rodewald made a motion to approve the amended agenda. Kraus seconded the motion. The motion carried with all in favor.**

**Bode made a motion to approve July 11, 2024, regular Council minutes. Kraus seconded the motion. Motion carried with all in favor.**

**Bode made a motion to approve monthly bills. Bents seconded the motion. Motion carried with all in favor.**

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	18-Jul-24	\$968.74	federal payroll taxes
EFT	MN DEPT OF REVENUE	18-Jul-24	\$176.00	mn payroll taxes
EFT	PERA	18-Jul-24	\$594.28	PERA contributions
EFT	MN DEPT OF REVENUE	18-Jul-24	\$486.00	2024 2nd qtr sales tax
22832	XCEL ENERGY	11-Jul-24	\$746.80	office,firehall,wrtwr,park,lifts,wtrplt,mainshed,st lights
22833	Holm, Julie	25-Jul-24	\$1,376.07	Payroll 7/7-7/20/24
22834	Ubel, David	25-Jul-24	\$1,430.66	Payroll 7/7-7/20/24
22835	Voges, Jessie	25-Jul-24	\$674.09	Payroll 7/7-7/20/24
EFT	COMCAST, INC	01-Aug-24	\$94.59	8772 10 648 0002561 main st office internet
EFT	MICROSOFT	08-Aug-24	\$17.71	2 office 365 subscriptions
EFT	IRS	08-Aug-24	\$933.94	federal payroll taxes
EFT	MN DEPT OF REVENUE	08-Aug-24	\$170.00	mn payroll taxes
EFT	PERA	08-Aug-24	\$575.92	PERA contributions
EFT	COMCAST, INC	14-Aug-24	\$96.59	8772 10 648 0000433 fire hall, comm center internet
22836	BADGER METER	01-Aug-24	\$61.64	beacon web program support meter reading 386 units
22837	BLETHEN BERENS	01-Aug-24	\$150.00	legal svcs - Kuester Pit2 Dev Agmt Review, email Mayor
22838	BOLTON & MENK, INC	01-Aug-24	\$563.50	Eng Svcs - GPS Service Lateral Records
22839	CLEARWAY COMMUNITY SOLAR LLC	01-Aug-24	\$2,276.77	solar subscription
22840	CLIFTONLARSONALLEN	01-Aug-24	\$6,321.51	audit services YE 2023
22841	HAWKINS,INC	01-Aug-24	\$2,399.71	water plant chemicals(azone,potassium permanganate, bleach&alkali)
22842	LOFFLER	01-Aug-24	\$65.42	mfp maintenance, color copies
22843	MN LIFE INS COMPANY	01-Aug-24	\$5.00	dave life ins
22844	RENT N SAVE PORTABLE SERVICES	01-Aug-24	\$115.00	porta potty rental 6/16-6/30/24 for parks
22845	RUNNINGS SUPPLY, INC.	01-Aug-24	\$119.45	weed killer, gloves
22846	COLUMN SOFTWARE PBC	01-Aug-24	\$160.53	publish ordinance 24-101
22847	POSTMASTER	01-Aug-24	\$336.00	postcard stamps
22848	COURTLAND MART	01-Aug-24	\$683.43	gas(dave\$543.77,lawnmower\$132.15,batteries WP\$7.51)
			\$21,599.35	

Public Utilities: Dave Ubel reported plans to start removing part of the fence on east side of park next to County Road 24. Dave has questions on saving parts of fence to reuse. Dave will also be removing railroad ties and pea rock, equipment will be taken out in stages. Councilmember Kraus has question of needing to put up signs that park is closed. Dave will put caution tape around the areas being removed and the shelter will still be available for use. Councilmember Rodewald will put post on Facebook announcing the park getting new equipment and that removal of old is beginning.

Dave reports a washout on part of sewer line to New Ulm that is near the rail line and the railroad is working with Dave to fix the area as the city is unable to reach the area by vehicle.

Dave has received complaints on weeds at former elevator and hillsides around former gravel pit. Holm to send second letter to Sorg for elevator property and a letter to Kuester including this was discussed at council.

A preconstruction meeting was held this week for Collin Drive Improvement project. There was discussion of access to properties during construction. Weekly meetings will be held on Tuesdays at City Hall 9:30 a.m.

Dave met with Ellingson for Stony Point Road drainage solution. Ellingson was not interested in the project. Dave also met with M & R Paving for this project and met with Walters on the Wishbone Way project as previously discussed. Bents made a note to look at area at the intersection of Highview/Stony Point to direct the storm water as this was a problem area in the past.

Councilmember Bode reports Community Center Board met to make decision on chair to order as previous order did not happen. Using the donation from Courtland Lions the order will be up to 250 chairs.

Clerk Holm reminds of Primary Election coming on August 13<sup>th</sup>. Clerk also reminds council of filing period for Council Members and Mayor is now open and will close at 5pm on August 13<sup>th</sup>. Holm sent a letter out to those to be assessed for the Collin Drive Improvement project and those that did respond will put on tax roll.

Resolution 24-116 Resolution to Acknowledge Default Option to Service Connections Agreement for Certain Properties Related to 2024 Collin Drive Improvement Project.

Clerk Holm has prepared a resolution to acknowledge those property owners not returning service connection agreements as council directed and record default of no service connections for recording at Nicollet County.

**RESOLUTION 24-116**

**CITY OF COURTLAND**

**RESOLUTION TO ACKNOWLEDGE DEFAULT OPTION TO SERVICE CONNECTIONS AGREEMENT FOR CERTAIN PROPERTIES RELATED TO 2024 COLLIN DRIVE IMPROVEMENT PROJECT.**

WHEREAS, the City is constructing an improvement project on land abutting the following properties described here;

Jason J. Kuester and Jennifer L. Kuester, Owner: Lots 1, 2, 3, 4, 5, 6, and 7, Block 1, Kuester Pit 2 Second Addition, Address: 340, 334, 328, 322, 316, and 310 Collin Drive, Courtland, MN 56021, Parcel Numbers: 14.592.0010, 14.592.0020, 14.592.0030, 14.592.0040, 14.592.0050, 14.592.0060 and,

Matthew T. Hauge and Andrea D. Hauge, Owner: Lot 2, Block 1, Old Mill Road First Subdivision, City of Courtland, Nicollet County, Minnesota, Address: 280 Collin Drive, Courtland, MN 56021, Parcel Number: 14.682.0020 and,

Raymond Weber and Sarah Weber, Owner: Lot 3, Block 1, Old Mill Road First Subdivision, City of Courtland, Nicollet County, Minnesota, Address: 270 Collin Drive, Courtland, MN 56021, Parcel Number: 14.682.0030 and,

WHEREAS, there are not any existing water and sanitary sewer service connections running from the City water and sewer mains to the property line; and,

WHEREAS, the City is willing to permit property owners, to forego construction of the Service Connections to their respective properties, including the property; and

WHEREAS, the Owner has elected by default option to forego construction of Service Connections to the property, the City will not permit Owner, or Owner's successors, heirs and assigns, to construct Service Connections for a minimum period of ten (10) years following completion of the Improvement Project.

NOW THEREFORE BE IT RESOLVED, the City of Courtland wishes to record this default option to said properties in lieu of signed agreements indicating waiver of Service Connections.

Passed by the City Council for the City of Courtland on the 1<sup>st</sup> day of August 2024.

Signed: Al Poehler, Mayor

Attest: Julie Holm, City Clerk

**Rodewald made a motion to approve Resolution 24-116 Resolution to Acknowledge Default Option to Service Connections Agreement for Certain Properties Related to 2024 Collin Drive Improvement Project. Bents seconded the motion. Motion carried with all in favor.**

WW Blacktopping, the contractor for the 2024 Collin Drive Improvement Project, has sent a letter to request a deadline extension until September 30, 2024 for the project. The original completion date was expected to be August 30, 2024. The contractor has had weather-related delays on other projects resulting in a late start to this project. Council discussed the request and are in agreement to grant the extension.

**Bents made a motion to grant project extension to September 30, 2024. Kraus seconded the motion. Motion carried with all in favor.**

Bode had question regarding access during construction as the newsletter Holm provided seems to read no access for three weeks.

Holm brings for discussion financing of Collin Drive project and need contact finance sources. Holm and Poehler will contact local banks for information.

Councilmember Rodewald has contacted Sheriff Lange with Nicollet County regarding contracting to enforce nuisance complaints. Currently they do not have any cities that do this but he was able to find information from another county. The city could contract for about \$75 per hour, ten hours a week or call with a code enforcement when something happening. Council agreed contracting would be too expensive and the change of patrol being present at time of an incident would be tough. Agreement to go with call for code enforcement.

Dave asks to close Railroad Street for water fights during Fundraiser Event Saturday August 17. Council agrees.

**Bode made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.**

Meeting adjourned 7:40pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,



Julie Holm, City Clerk