

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

October 3, 2024

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Paul Bode
Council Member Ralph Bents
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Nathan Marti Greg Juberien Samantha Janni
Lisa Innevar John & Barb Olson Steve Kloeckl

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on October 3, 2024 in the Council chambers in City Hall.

Rodewald made a motion to approve the amended agenda. Kraus seconded the motion. The motion carried with all in favor.

Rodewald made a motion to approve September 5, 2024, regular Council minutes. Bode seconded the motion. Motion carried with all in favor.

Kraus made a motion to approve September 26, 2024 special Council WS minutes. Bents seconded the motion. Motion carried with all in favor.

Rodewald made a motion to approve monthly bills. Kraus seconded the motion. Motion carried with all in favor.

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	30-Sep-24	\$1,051.80	federal payroll taxes
EFT	MN DEPT OF REVENUE	30-Sep-24	\$193.00	mn payroll taxes
EFT	PERA	30-Sep-24	\$636.80	PERA contributions
22896	Holm, Julie	19-Sep-24	\$965.72	Payroll 9/1-9/14/24
22897	Ubel, David	19-Sep-24	\$1,479.35	Payroll 9/1-9/14/24
22898	Voges, Jessie	19-Sep-24	\$911.10	Payroll 9/1-9/14/24
22899	CITY OF COURTLAND	19-Sep-24	\$295.01	fire hall, comm center, main shed, city office utilities
22900	CITY OF NEW ULM	19-Sep-24	\$6,874.54	flow to new ulm
22901	CLEARWAY COMMUNITY SOLAR LLC	19-Sep-24	\$2,277.57	solar subscription
22902	LMC	19-Sep-24	\$363.00	membership dues Sept-Dec 2024
22903	RENT N SAVE PORTABLE SERVICES	19-Sep-24	\$230.00	porta potty rental - parks
22904	UNITED NATURAL GAS	19-Sep-24	\$46.81	main shed, firehall, wtr plant, city office natural gas
22905	XCEL ENERGY	19-Sep-24	\$1,318.61	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
			\$16,643.31	
EFT	COMCAST, INC	03-Oct-24	\$96.59	main st office internet
EFT	MICROSOFT	08-Oct-24	\$17.71	office 365 subscription
EFT	IRS	10-Oct-24	\$949.00	federal payroll taxes
EFT	MN DEPT OF REVENUE	10-Oct-24	\$173.00	mn payroll taxes
EFT	PERA	10-Oct-24	\$583.87	PERA contributions
22909	BADGER METER	03-Oct-24	\$61.64	beacon web program support meter reading 386 units
22910	BANYON DATA SYSTEMS, INC	03-Oct-24	\$3,305.00	annual module support
22911	COURTLAND FIRE DEPT RELIEF-GEN	03-Oct-24	\$3,000.00	annual contribution
22912	DAKOTA SUPPLY GROUP	03-Oct-24	\$269.15	meter box top hats
22913	GOPHER STATE ONE-CALL	03-Oct-24	\$13.50	10 tickets
22914	HAWKINS,INC	03-Oct-24	\$2,246.35	water plant chemical supplies(azone)
22915	IMMENSE IMPACT, LLC	03-Oct-24	\$665.00	annual city website support

22916	RIVER BEND BUSINESS PRODUCTS	03-Oct-24	\$15.13	colored paper fire department
22917	LAFAYETTE EXCAVATING, INC	03-Oct-24	\$210.00	road grading
22918	LOFFLER	03-Oct-24	\$63.34	mfp maintenance, color copies
22919	LUEPKE OIL & TRUCKING LLC	03-Oct-24	\$122.74	gas - dave, fuel - city truck
22920	MIDWEST PLAYSCAPES, INC	03-Oct-24	\$91,090.00	main st park equipment
22921	MN LIFE INS COMPANY	03-Oct-24	\$5.00	dave life insurance prem
22922	Nuvera	03-Oct-24	\$939.32	office, fire hall, lifts, wells, wtr twr, wtr plnt intnet
22923	PROKORE INSPECTIONS, LLC	03-Oct-24	\$468.68	remit permit fees
22924	UNITED NATURAL GAS	03-Oct-24	\$43.40	main shed, firehall, wtr plant, city office natural gas
			\$104,338.42	

EFT CITY OF COURTLAND-4M Fund 02-Oct-24 \$120,000.00 transfer to general checking for park updates

Dave reports he is working with the railroad to get materials to the washout area that has happened about halfway to New Ulm. Dave has also contacted electrician on putting up light for water tower illumination.

Councilmember Rodewald reports the new park equipment and mulch should be installed in the coming week. Dave reports the plan for concrete edging around the park is not going to work and a different plan for plastic edging will need to be considered and has been given option of used ones. Councilmember Rodewald would like to see them before agreeing to use them.

Councilmember Kraus inquires about bids for ditch cleaning project on Wishbone Way. Dave thought he would have them in time for tonight's meeting, but did not receive them.

Planning Commission: Holm reports highlights from the meeting. Commissioners are working on survey in regard to Comprehensive Plan update and spoke briefly about plans brought up at last council meeting regarding changing volleyball area to pickleball court.

City Clerk: Holm reminds council of Election Day November 5th and the office will be closed Monday November 11th for Veterans Day. Mayor Poehler asks about training or webinar in relation to protecting election judges. Clerk reports Jaci at Nicollet County has put together a plan for emergency.

Residents from Riverview Drive/Mary Lane were present to question rumors from last month meeting regarding possible development to land across the road from their properties. The main concern brought forth was water mitigation, residents are not opposed to development and growth but would like to know what is happening. Mayor Poehler address the audience that "nothing is currently happening". He was made aware that a developer is looking at possible development. The mention of the possibility was brought up during Planning & Zoning meeting as the commission is working on updating the comprehensive plan and what the future of developments are for the city. Residents Lisa Innvaer expressed concerns of the high ground water level for that area being considered as well as the overland flow and questioned if the comprehensive plan takes this into account for development.

Ordinance 24-102 Amending Salaries of the Mayor and Council. An increase was put in the budget during 2023 and approved but can not take effect until the next election cycle which would be 2025. Amending the ordinance is required to be effective.

Bents made a motion to approve Ordinance 24-102 Amending Salaries of the Mayor and Council. Rodewald seconded the motion. Motion carried with all in favor.

Ordinance No. 24-102

An Ordinance Amending Section 201.08 of the *Courtland City Code* by Amending the Salaries of the Mayor and City Council

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COURTLAND:

SECTION 1: That Section 201.08. Salaries. of the *Courtland City Code* is hereby amended so as to amend the salaries of the mayor and city council members, as follows:

The salary of the mayor shall be \$2400.00 per year or \$200.00 per month, and the salary of each city council member shall be \$1800.00 or \$150.00 per month. Said salaries shall be paid bi-annually for attendance or non-attendance for all regular meetings of the city council. In addition to said salaries, the mayor shall be paid \$80.00 for attendance of each special meeting of the city council, and each city council member shall be paid \$60.00 for attendance of each special meeting of the city council. Each public hearing, including those held on the same day as a meeting of the city council, shall be considered a separate special meeting of the city council.

SECTION 2: This Ordinance shall take effect and shall be in force as of the 1st of January 2025 and after its passage and publication.

Adopted by the City Council of the City of Courtland this 3rd day of October, 2024.

Signed: Al Poehler, Mayor

Attested: Julie Holm, City Clerk

Clerk Holm provides change order related to change to curb along County Road 24 as discussed during last month's meeting.

Rodewald made a motion to approve changes order 4 to 2024 Street & Storm Sewer Improvement project. Bents seconded the motion. Motion carried with all in favor.

Pay Request No 2 WW Blacktopping – 2024 Street & Storm Sewer Improvements is presented for approval. The projects are complete except for final wear course layer on Collin Drive.

Rodewald made a motion to approve Pay Request 2 WW Blacktopping in amount of \$205,066.32. Bents seconded the motion. Motion carried with all in favor.

Clerk Holm has received application for Raffle and Bingo event to be held at the Courtland Community Center February 1, 2025. Ordinance is for Council to approve gambling being held in the city.

Kraus made a motion to approve Resolution 24-118 Approving Raffle Drawing and Bingo Event for DerDeutsch Longbeards NWTF. Rodewald seconded the motion. Motion carried with all in favor.

RESOLUTION 24-118

RESOLUTION APPROVING RAFFLE DRAWING AND BINGO EVENT

The City of Courtland on the third day of October 2024 approves the request from DerDeutsch Longbeards NWTF to allow a drawing for a Raffle and conduct a Bingo Event to be held on February 1, 2025 at the Courtland Community Center.

Adopted by the City Council for the City of Courtland unanimously on the 3rd day of October 2024.

Signed: Al Poehler, Mayor

Attest: Julie Holm, City Clerk

Resolution 24-119 is presented to call for public hearing on final assessment for Collin Drive Improvement Project. Included in the resolution are the notice for paper and letters that will be sent to individual property owners with their amount of assessment and the actual assessment roll. Discussion on final numbers versus preliminary roll.

Kraus made a motion to approve Resolution 24-119 Resolution Calling for Public Hearing on Final Assessment for the 2024 Collin Drive Improvement Project. Rodewald seconded the motion.

COURTLAND CITY COUNCIL

RESOLUTION 24-119

RESOLUTION CALLING FOR PUBLIC HEARING ON FINAL ASSESSMENT
FOR THE 2024 COLLIN DRIVE IMPROVEMENT PROJECT

WHEREAS, The City Engineer and City Clerk have prepared an assessment roll for the 2024 Collin Drive Improvement Project and said proposed assessment roll is on file with the City Clerk and open to public inspection;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Courtland, Minnesota, as follows:

1. The City Clerk shall publish notice that this Council will meet to consider the proposed assessments on Thursday, November 7, 2024 at 7:00 p.m. at City Hall, 329 Main Street, Courtland, MN. The published notice shall be in substantially the form set forth on Exhibit A attached hereto.
2. A copy of the notice in substantially the form set forth in Exhibit B attached hereto shall be mailed to the owners of each parcel of property described in the assessment roll.
3. Said notice attached as Exhibit A hereto shall be published by the City Clerk in the official newspaper at least two weeks prior to the hearing and the notice attached hereto as Exhibit B shall be mailed by the City Clerk to the owners of each parcel described in the assessment roll.
4. If the adopted assessment differs from the proposed assessment as to any particular lot, piece or parcel of land, the City Clerk shall mail to the owner a notice stating the amount of the adopted assessment. Owners must also be notified by mail of any changes adopted by the Council in interest rates or prepayment requirements from those contained in the mailed notice of the proposed assessment.

The adoption of the foregoing resolution was duly moved by Councilmember Rodewald and seconded by Councilmember Kraus and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof:

and the following voted against the same: NONE

Whereupon said resolution was declared duly passed and adopted. Dated this 3rd day of October 2024

Signed: Al Poehler, Mayor

ATTEST: Julie Holm, City Clerk

Councilmember Rodewald has prepared a draft to present to Nicollet County Sheriff in regard to contracting. Discussion on what council is looking for. The main objective is code enforcement of nuisances that repeatedly happen at same location. Calls for enforcement will need to come from council or city staff. Additionally, do we need to create a fee schedule of fines. Sheriff Lange will come to November council meeting to discuss more.

Bents made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:08pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,



Julie Holm, City Clerk