

**Mission of the City of Courtland**

**We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.**

**City Council Minutes**

**Regular Meeting**

**March 6, 2025**

Members Present: Council Member Pam Rodewald  
Council Member Paul Bode  
Council Member Nathan Marti  
Council Member Justin Kraus

Members Absent: Mayor Al Poehler

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Samantha Janni

The regular city council meeting was called to order by Acting Mayor Rodewald at 7:00 pm on March 6, 2025 in the Council chambers in City Hall.

**Bode made a motion to approve the agenda. Kraus seconded the motion. The motion carried with all in favor.**

**Bode made a motion to approve February 6, 2025, regular Council minutes. Marti seconded the motion. Motion carried with all in favor.**

**Marti made a motion to approve monthly bills. Bode seconded the motion. Motion carried with all in favor.**

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	13-Feb-25	\$897.53	federal payroll taxes
EFT	MN DEPT OF REVENUE	13-Feb-25	\$83.00	mn payroll taxes
EFT	PERA	13-Feb-25	\$531.20	PERA contributions
23082	SCSU Welcome Center	10-Feb-25	\$395.00	clerk conference registration
23083	EMPIRE PIPE SERVICES	12-Feb-25	\$365.00	clean explosion traps balance due invoice 4405
23084	STARLAND METALS LLC	12-Feb-25	\$2,921.00	work bench for fire hall
23085	CITY OF COURTLAND	20-Feb-25	\$285.36	fire hall, comm center, main shed, city office utilities
23086	CITY OF NEW ULM	20-Feb-25	\$8,379.81	flow fees to new ulm
23087	COURTLAND MART	20-Feb-25	\$589.05	gas - dave(581.54), batteries(7.51)
23088	ECOWATER SYSTEMS OF NEW ULM	20-Feb-25	\$17.72	softner salt fire hall
23089	FRONTLINE PLUS FIRE & RESCUE	20-Feb-25	\$800.00	annual service contract - sirens
23090	LUEPKE OIL & TRUCKING LLC	20-Feb-25	\$247.50	fuel - plow truck
23091	UNITED NATURAL GAS	20-Feb-25	\$1,651.38	main shed, firehall, wtr plant, city office natural gas
23092	XCEL ENERGY	20-Feb-25	\$2,838.24	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
23093	MINNESOTA DEPARTMENT OF HEALTH	20-Feb-25	\$32.00	water exam fee - Jessie Voges
23094	MN RURAL WATER ASSOCIATION	20-Feb-25	\$700.00	MNRWA conference attendance - Jessie and Dave
23095	Holm, Julie	20-Feb-25	\$1,035.98	Payroll 2/2-2/15/32
23096	Ubel, David	20-Feb-25	\$1,534.31	Payroll 2/2-2/15/32
23097	Voges, Jessie	20-Feb-25	\$761.68	Payroll 2/2-2/15/32
EFT	COMCAST, INC	02-Mar-25	\$98.74	main st office internet
EFT	MICROSOFT	08-Mar-25	\$17.71	office 365 subscription
EFT	IRS	06-Mar-25	\$976.20	federal payroll taxes
EFT	MN DEPT OF REVENUE	06-Mar-25	\$100.00	mn payroll taxes
EFT	PERA	06-Mar-25	\$603.54	PERA contributions
23098	BADGER METER	05-Mar-25	\$61.64	beacon web program support meter reading 386 units
23099	BOLTON & MENK, INC	05-Mar-25	\$5,200.00	easment work collin dr, wetland LGU activity
23100	CLEARWAY COMMUNITY SOLAR LLC	05-Mar-25	\$650.22	solar subscription
23101	CLIFTONLARSONALLEN	05-Mar-25	\$6,300.00	audit services YE2024
23102	COURTLAND RURAL FIRE ASSOC	05-Mar-25	\$6,775.00	2025 budget contribution, 2024 budget shortfall
23103	DAKOTA SUPPLY GROUP	05-Mar-25	\$102.26	marking paint

23104	GOPHER STATE ONE-CALL	05-Mar-25	\$1.35	1 ticket
23105	HAWKINS,INC	05-Mar-25	\$1,839.80	water plant chemical supplies
23106	LMC	05-Mar-25	\$1,939.51	regional safety groups training, city membership dues
23107	LOFFLER	05-Mar-25	\$63.58	mfp maintenance, color copies
23108	LUEPKE OIL & TRUCKING LLC	05-Mar-25	\$194.65	gas-dave
23109	MINNESOTA DEPARTMENT OF HEALTH	05-Mar-25	\$546.00	1st qtr 2025 service connection fee
23110	MN LIFE INS COMPANY	05-Mar-25	\$5.00	dave life insurance prem
23111	Nuvera	05-Mar-25	\$607.40	office,fire hall,lifts,wells,wtr twr,wtr plnt internet
23112	RUNNINGS SUPPLY, INC.	05-Mar-25	\$28.47	saw blades, replacement snap for flag
23113	Voges, Jessie	06-Mar-25	\$762.49	Payroll 2/16-3/1/25
23114	Ubel, David	06-Mar-25	\$1,534.31	Payroll 2/16-3/1/25
23115	Holm, Julie	06-Mar-25	\$1,005.41	Payroll 2/16-3/1/25
				\$53,479.04

Public Utilities: Dave Ubel updates council on repairs completed at Community Center. Dave also provides updates on repairs needed at lift stations. Shady Oak Drive will need repairs that cost just under cost of new pump, the electrical panel also needs repairs and is recommended replacement. Main lift station pump also need repairs along with electrical panel updates. Clerk Holm reports there are funds set aside for these repairs. Discussion on adding meter to our end of system on how much flow is pumped to New Ulm. Dave is instructed to order new pump to make sure city is not caught unable to pump waste.

Water plant leak update. Quote from company that installed is \$7,000, checking around this seems to be high. Dave and Jesse used JB Weld as temporary stop and has ordered parts for \$1,300 and they will make repairs.

Dave received call from Steve Grossmann regarding a leak off Shady Oak Drive in grass area south of water plant. The line is a 2 inch private line off the main that was tapped to service three houses.

Dave also reports a leak at old elevator at feed mill. There is a meter there that has frozen and thawed, now cracked.

Curb stop could not be found, but was able to shut off at meter. The building has not been kept heated enough to prevent the freezing, owner was made aware. Dave will have the area dug up to repair/replace curb stop at owners cost.

America Midwest reported their grinder pump wasn't working. Dave found it was working and it was found line was plugged with oil and grease. Dave told them they should not let that be sent down to sewer, it did go. Letter should be sent documenting the issue and a copy of the ordinance and consequences of not controlling the discharge.

Dave has been contacted by a company that does solar street lighting and listened to a presentation. The company has installed these lights in Minnesota and is currently working on a project with Apple Valley. These can be options where there is currently no power lines but are in need of lighting. Dave will forward information to council and can set up another virtual meeting should they like to do so.

Dave asks about moving forward on light for water tower illumination. Previous discussions were for a cost of \$2300.

**Bode made a motion to approve moving forward with water tower illumination light at a cost of \$2300. Kraus seconded the motion. Motion carried with all in favor.**

Dave and Jessie attended annual water conference this week where Jessie has taken test for class D water license.

Council Reports: NONE

Street Committee: Kraus brings up possible issue with parking in Kuester Pit 2 Second Addition that may need to be addressed in future as more buildings come.

Planning Commission: Commissioners continued discussion on comprehensive plan zoning map update and discussion on zoning ordinance for cannabis businesses.

City Clerk: Holm reports office will be closed while Holm will be attending Clerk's Conference March 18-21, 2025. Holm will be monitoring emails and voicemails while out of the office.

Unfinished business: Stony Point stormwater drainage is tabled until more information is brought to council.

Clerk Holm presents municipality insurance tort limit liability waiver. Each year on municipality insurance renewal, council must vote on tort limit liability waiver.

**Kraus made a motion to waive tort limit liability. Bode seconded the motion. Motion carried with all in favor.**

Fire Chief Ubel reports that a work session had been scheduled for discussion on Fire Department Joint Powers Agreement and had to cancel. Dave will set up another date and let those who need to attend know.

**Bode made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.**

Meeting adjourned 8:00pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie Holm". The signature is written in black ink and is positioned above a horizontal line.

Julie Holm, City Clerk